

**The Trenton Public Library  
Minutes  
Board of Trustees  
Main Library 120 Academy St, Trenton NJ 08608  
April 12, 2018 at 6:00 pm**

**Trustees Present:** Crystal Smith, Elizabeth Yull, Patricia Smith, Deniece Johnson-Jackson.

**Staff Present:** Patricia Hall, Operational Manager, Shanna Leggett Admin. Secretary

1. **Call to Order-** Crystal Smith, President called the meeting to order at 6:02pm.
2. **Announcement of compliance with the Open Public Meetings Law-** Crystal Smith
3. **Roll call for Quorum-** Crystal Smith, President conducted Roll Call
4. **Agenda Approval-** Elizabeth Yull moved and Deniece Johnson-Jackson seconded agenda approval.
5. **Approval of Minutes of the March 8, 2018 Board Meeting-** Elizabeth Yull moved and Patricia Smith seconded the approval of March. 2018 minutes.
6. **Open for Public Address-** N/A
7. **Friends Report-** Patricia Tumulty, FRIENDS President reported FRIENDS activity/financials and proposed projects discussion ensued.
8. **Financial Report –** Ann Z., accountant reported the financials discussion ensued.
9. **Bill List –** Deniece Johnson- Jackson moved and Patricia Smith seconded the approval of the March 2018 Bill List.
10. **Administrative Report-**
  - Library Intruder- On March 27, 2018 a unexpected incident occurred an intruder was in the billing trying to enter cash boxes. Police was called and intruder was arrested on the premises.
  - June 8<sup>th</sup> 116<sup>th</sup> Birthday Block Party- The library will be hosting its 2<sup>nd</sup> annual birthday block party June 8<sup>th</sup>, 2018 from 11 am – 4 pm.
  - Step Increases/ Retro – discussion ensued
11. **Personnel Changes –**
  - Arthurmae Knight was hired as a PT Temp. Page
  - Jetezerel Gonzalez was hired as a PT Temp. Page
  - Ashley Evans – has been hired as a PT Temp. Page
  - Michael Turner- End of PT Temp employment.
12. **Old Business –**
  - Budget Approval – Elizabeth Yull moved and Deniece Johnson- Jackson seconded the approval of FY 2018 Budget. All in Favor

**13. New Business –**

- Mobile Hotspot Policy- Tabled
- Library Mascot- The library has adopted a mascot the children will vote on a name in the upcoming weeks.
- Financial Disclosures- The Board has to submit financial disclosure before deadline of April 30,2018
- Mamava – Tabled for further review and discussion.

**14. Executive Session-** Entered into @ 6:55 pm

**15. Adjournment:** The March Board of Trustee Meeting adjourned at 7:47 pm

Respectfully Submitted,  
Shanna Leggett, Recorder