

The Trenton Public Library Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
August 8, 2019 at 6:00 pm

Trustees Present: Crystal Smith, Elizabeth Yull, Deniece Johnson-Jackson, Andrew Fenwick, Lavern Rice

Library Liaison: Robin Vaughn, City of Trenton Councilwoman

Staff Present: Patricia Hall, Operational Manager, Shanna Leggett, Admin Secretary

1. **Call to Order-** Crystal Smith, Board President called the meeting to order at 6:09 pm.
2. **Announcement of compliance with the Open Public Meetings Law-** Patricia Hall, Operational Manager
3. **Roll call for Quorum-** Crystal Smith, Elizabeth Yull, Deniece Johnson-Jackson, Andrew Fenwick, Lavern Rice
4. **Agenda Approval** –Elizabeth Yull moved and Deniece Johnson-Jackson seconded the approval of agenda.
5. **Approval of Minutes of the July 11, 2019 Board Meeting-** Elizabeth Yull moved and Deniece Johnson-Jackson seconded the approval of minutes from July 11, 2019.
6. **Open Public Address-** N/A
7. **Friends of the Library-** N/A
8. **Financials** – Tabled
9. **Bill List** – Andrew Fenwick moved and Deniece Johnson-Jackson seconded the approval of the current Bill List.
10. **Administrative Report** – Patricia Hall, Operational Manager, reported on the following:
 - Trentoniana Grant applications completed for Mercer County Cultural & Heritage Commission. Field recording conducted in the Poetry Café by Data_Wolf
 - Community Outreach- Facilitated health meeting RE: (Movie) Building A Resilient Community from the framework of Trauma/Informed Care. Partnership with Director of Health & Human Service, Shakira Ali. Participated in events at Columbus Park and George Page Park giving away book, ESL info and Library card sign up.
11. **Organizational Evaluation**
 - Board evaluations form distributed to be completed.
 - Operational Manager Patricia Hall will be exiting August 24, 2019 after serving 4 years as the Operation Manager @ TFPL.
 - Director- 30, 60, 90 day review for new Director

12. Old Business –

- Elections For President Crystal Smith – 2 votes
Deniece Johnson-Jackson – 4 votes

Deniece Johnson Jackson is the new Board President

- Treasurer – Elizabeth Yull – 6 votes
- Secretary – Lavern Rice – 6 votes
- YA Update – Crystal Smith gave an update on window of completion 3 to 6 months.
- Trustee Day- September 24, 2019- Trustees will work with staff from 4-6 pm to learn the inner workings of the Library's daily operation.
- Washington's Letter @ The Historical Society's Wrecking Ball- Laura Poll, Archivist and Deniece Johnson- Jackson newly elected Board President will attend event. With the Washington Letter which is part of the TFPL Trentoniana Collection. Andrew Fenwick moved and Deniece Johnson-Jackson seconded the approval to lend Washington letter to Historical Society for the Wrecking Ball event. Elizabeth Yull abstained. All In Favor.

13. New Business-

- Reorganization- Crystal Smith will remain Appointing Authority until ne Director completes CSC training and 30 days.

14. **Announcements** – September 24, 2019 Patricia Hall, Operational Manager will be presented with a check for \$200.00 from Trenton Symposium.

15. **Date of Next Meeting:** September 12, 2019

16. **Executive Session** – N/A.

17. **Adjournment:** 7:07 PM

Respectfully Submitted,
Shanna Leggett,
Recorder