

The Trenton Public Library Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
January 10, 2019 at 6:00 pm

Trustees Present: Crystal Smith, Elizabeth Yull, Patricia Smith, Lavern Rice, Deniece Johnson-Jackson & Andrew Fenwick

Staff Present: Patricia Hall, Operational Manager, Shanna Leggett, Admin Secretary and Ann Zawartkay, Board Appointed Accountant

1. **Call to Order-** Crystal Smith, Board President called the meeting to order at 6:02 pm.
2. **Announcement of compliance with the Open Public Meetings Law-** Patricia Hall, Operational Manager
3. **Roll call for Quorum-** Crystal Smith, Elizabeth Yull, Patricia Smith, Lavern Rice, Deniece Johnson-Jackson & Andrew Fenwick
4. **Agenda Approval** – Elizabeth Yull moved and Patricia Smith seconded the approval of agenda. Andrew Fenwick Abstained
5. **Approval of Minutes of the December 13, 2018 Board Meeting-** Elizabeth Yull moved and Patricia Smith seconded the approval of minutes. Andrew Fenwick Abstained
6. **Friends of the Library-** Patricia Tumulty Gave particular about FRIENDS participation during Patriots week, programming for upcoming Black History Month, Christmas cards that was used as a FRIENDS fundraising.
7. **Financials** – Ann Zawartkay, board appointed accountant, provided the board with details of the library’s financial report for January 2019.
8. **Bill List** – Deniece Johnson-Jacksons moved and Lavern Rice seconded the approval of the Decembers Bill List. Andrew Fenwick Abstained
9. **Administrative Report** – Patricia Hall, Operational Manager read administrative report as follows:
10. **Personnel Changes** – N/A
11. **Old Business** –
 - Service Animal Policy- Elizabeth Yull moved the approval of service animal policy and Patricia Smith seconded the approval. All In Favor Andrew Fenwick abstained
 - Fundraising- Tabled
 - E-color Poster – Tabled move information

12. New Business

- Audit FY 2018- Has been conducted result to be presented at a future board meeting
- Trentoniana Presentation for Restoration Budget- Laura Poll, archivist presented information about restoration and its importance to the Trentoniana Collection. Patricia Smith moved and Lavern Rice seconded the approval of \$20,000 budget for Trentoniana restoration projects.
- TTLM- Patricia Hall reported on her meeting with TTLM Board Chair, Ed Bullock who has expressed interest in helping the Library with fundraising.
- Change to Dress Code Policy- Elizabeth Yull moved and Lavern Rice seconded the approval of the change to the Dress code Policy.

13. **Announcements** – N/A

14. **Date of Next Meeting:** The next scheduled Board of Trustees meetings is Thursday, February 14, 2019 @ 6:00 pm

15. **Executive Session** – N/A

16. **Adjournment:** The Library Trustees meeting adjourned at 7:31 pm

Respectfully Submitted,
Shanna Leggett,
Recorder