

Library Trustees Meeting, November 8, 2018.

The Trenton Public Library Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
November 8, 2018 at 6:00 pm

Trustees Present: Crystal Smith (call-in), Elizabeth Yull, Patricia Smith, Lavern Rice and Deniece Johnson-Jackson

Staff Present: Patricia Hall, Operational Manager and Ann Zawartkay, board appointed accountant

1. **Call to Order-** Crystal Smith, Board President called the meeting to order at 6:05 pm.
2. **Announcement of compliance with the Open Public Meetings Law-** Patricia Hall, Operational Manager
3. **Roll call for Quorum-** Crystal Smith, Patricia Smith, Elizabeth Yull, Lavern Rice and Deniece Johnson-Jackson.
4. **Agenda Approval** – Elizabeth Yull moved and Deniece Johnson-Jackson seconded the approval of agenda.
5. **Approval of Minutes of the October 11, 2018 Board Meeting-** Deniece Johnson-Jackson moved and Patricia Smith seconded the approval of October minutes. Crystal Smith abstained.
6. **Open Public Address** – Latarsha Burke and Patrick Hall of the Parade for the African Diaspora addressed the board requesting the Library’s participation and support regarding the parade. The parade will be held on August 17, 2019. The Board agreed to have the library participate in the parade with a float as well as provide meeting space when available.
7. **Friends of the Library-** Pat Tumulty, of the Friends of the Trenton Free Public Library, voiced her support of the Trenton Free Public Library and stated that the Friends group intends to schedule events in the near future.
8. **Financials** – Ann Zawartkay, board appointed accountant, provided the board with details of the library’s financial report for October, 2018. It was agreed that \$400,000 allocated for capital improvements will be moved into a Northfield account that offers 1% interest. Patricia Smith moved this motion and Deniece Johnson-Jackson seconded the motion. All members approved the motion. Elizabeth Yull, board treasurer and Crystal Smith, board president, will meet to make the arrangements.
9. **Bill List** – The Bill List was amended removing the amount for replacement of the Grounds for Sculpture pass as it was returned after the printing of the bill list. Following review of the bill list, Lavern Rice moved and Patricia Smith seconded the approval of the October Bill List.

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10. **Administrative Report** – Patricia Hall, Operational Manager read administrative report as follows:

- The city of Trenton sent various contractors over to the library to access the building for capital repairs.
- Patricia Hall and Crystal Smith attended the State of the City Address. The library hosted Mayor Reed Gusciora’s reception that followed his State of the City Address. There were approximately 110 attendees.
- The library held its first DJ Ready Red Forum and Workshop on October 25th where there were 180 people who attended. Hip-Hop pioneers spoke on their profession and their affiliation with the late DJ Ready Red. Ada Johnson, DJ Ready Red’s sister was the Mistress of Ceremonies, Participants were as follows:
 - VANSILK HIP HOP AMBASSADOR, CLARK KENT, RICK MILIAN, “KOOL KYLE THE STARCHILD”, KOOL DJ RED ALERT, DJ KEVIE KEV ROCKWELL, THEODORE “ GRAND WIZZARD THEODORE CREATOR OF THE SCRATCH” LIVINGSTON, GENE “MEAN GENE” LIVINGSTON , MARK “DJ MARK E.” COLLINS, BRIAN “DJ JUICE” SHAW, DJ DRAMATIC, DJ SWELL, DJ FATHA RAMZEE-TRENTON PIONEER, GRAND MASTER DXT, PRINCE JOHNNY C, DAVID “DJ L” LOPEZ
- Patricia Hall attended the Princeton Chamber of Commerce’s monthly breakfast meeting where TFPL was highlighted in a presentation given by Princeton resident, Clifford Zink.
- A counter was installed at the front door to keep an account of how many patrons visit the library.
- 125 youth attended the Halloween party held in the Children’s Room on the Lower Level.
- Patricia updated the board on the ongoing concerns regarding the IT department.
- The Library introduced Ukulele classes as well as ESL classes. Both are very well attended.

11. **Personnel Changes** – N/A

12. **Old Business** –

- TFPL Chiller-There are still a few issues re the Chiller. They will be addressed at the end of the cold season.
- Children’s Room Policy-Tabled until December meeting.

13. **New Business**

- Amnesty-Library fine amnesty has been extended to run through the end of the year.
- Service Dog Policy-Tentatively approved following further review.

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- The Library will purchase a pass for the Old Barracks that will circulate just as the Grounds for Sculpture Pass
- Library Staff will decorate the building for the holidays. A professional decorator presented a proposal totaling over \$9900. The Board rejected the proposal.

14. **Announcements** –

- Reminder of the October 27th Trustees workshop
- Hip Hop Forum and Workshop held on the same day here at the Library.

15. **Date of Next Meeting:** The next scheduled Board of Trustees meetings is Thursday, December 13, 2018 @ 6:00 pm

16. **Executive Session** – There was no Executive Session

17. **Adjournment:** The Library Trustees adjourned at 7:22 pm

Respectfully Submitted,
Deniece Johnson-Jackson and Patricia Hall,
Recorder

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