

The Trenton Public Library Minutes
Board of Trustees
Main Library 120 Academy St, Trenton NJ 08608
October 11, 2018 at 6:00 pm

Trustees Present: Crystal Smith, Elizabeth Yull, Patricia Smith, Lavern Rice and Deniece Johnson-Jackson

Staff Present: Patricia Hall, Operational Manager and Shanna Leggett, Administrative Secretary

1. **Call to Order-** Crystal Smith, Board President called the meeting to order at 6:00 pm.
2. **Announcement of compliance with the Open Public Meetings Law-** Patricia Hall, Operational Manager
3. **Roll call for Quorum-** Crystal Smith, Patricia Smith, Elizabeth Yull, Lavern Rice and Deniece Johnson-Jackson.
4. **Agenda Approval** – Elizabeth Yull moved and Deniece Johnson-Jackson seconded the approval of agenda.
5. **Approval of Minutes of the September 13, 2018 Board Meeting-** Elizabeth Yull moved and Patricia Smith seconded the approval of September minutes. Deniece Johnson Jackson abstained.
6. **Open Public Address** – Clifford Zinc spoke to Library Board of Trustees about his love of the Trenton Free Public Library. Mr. Zinc is a Princeton resident who is interested in helping the Library with fundraising. He will be speaking at the Princeton Chambers of Commerce at which he will be talking about the Library. He has invited Patricia Hall, Operational Manager to speak on the Libraries behalf about the wonderful things we have going on at the Library as well as future projects and wish list.
7. **Friends of the Library-** N/A
8. **Financials** – Tabled
9. **Bill List** – Deniece Johnson Jackson moved and Lavern Rice seconded the approval of the September Bill List.
10. **Administrative Report** – Patricia Hall, Operational Manager read administrative report as follows:
 - The Library Closures- the Library has closed a total of 4 full days. Temperatures are above 85 degrees within the building. Closures are in compliance with the union contract perimeters.
 - Trentoniana has been very busy this month shifting stacks, accommodating 40 TCNJ students from the interactive multimedia course to begin their project. Heavy rains have caused a leak several books have been damaged.
 - Circulation and Reference have weeded a total of 991 book titles this month.

Library Trustees Meeting, October 11, 2018.

- Youth Service was involved in story times on and off site. 114 patrons have attended programs this month. Collaborating with the Girl Scouts “It’s Great to Create”.
- Naomi Klein – Approx. 180 attendees to the Naomi Klein book signing and discussion.
- Knitting Program- Has been canceled

11. Personnel Changes –

- Resignations in good standing-
- Eric Johnson- 9/12/2018
- Aaliyah L.Sylvester-9/13/2018
- Courtney Gibson – 9/22/2018. Resignations have been accepted.

12. Old Business –

- TFPL Chiller- Working with City contractor to design a water booster for chiller.

13. New Business

- Hip Hop Forum- The Library will host a Hip Hop Forum Saturday, October 27, 2018. Presented by Van Silk.
- Purchase of E-Color System-Tabled
- Children’s Room Policy- Tabled for further review
- Mamava Policy- Elizabeth Yull moved and Patricia Smith seconded the approval of Mamava policy. All in Favor.
- Hill Wallack- Katrina Hormel representative of Hill Wallack (Attorney) will present.

14. Announcements – Board entering executive session to conserve to modify settlement proposal of counter offer more in line with changes.

15. Date of Next Meeting: The next scheduled Board of Trustees meetings is Thursday, November 8, 2018 @ 6:00 pm

16. Executive Session – 6:40 - 7:21

17. Adjournment: The Library Trustees adjourned at 7:45 pm

Respectfully Submitted,
Shanna Leggett,
Recorder

Library Trustees Meeting, October 11, 2018.