



**The Trenton Free Public Library Board of Trustees
Main Branch, 120 Academy Street, Trenton, NJ 08608
Tuesday, April 27, 2021 at 6:00pm
[Emergency Meeting via Zoom]**

Trustees: Deniece Johnson (President), Elizabeth Yull (Treasurer), Rick Kavin (Recording Secretary, Mayor's Delegate), Alfonso Llano (Acting Superintendent of Schools), Lavern Rice, Crystal Smith, and Patricia Smith

City Council Liaison: Robin M. Vaughn (*not present*)

Staff: Rebecca FrancoMartin (Director) and Shanna Leggett (Administrative Assistant, *not present*)

I. Call to Order

A. Deniece Johnson, Board President, called the meeting to order at 6:00 pm

II. Announcement of compliance with the Open Public Meetings Law

A. Announced by Director Rebecca FrancoMartin

B. Statement is hereby made that adequate notice of this meeting was given by:

1. Posting written notice prominently at the Trenton Public Library main entrance, the Library website and Facebook.
2. The mailing of said notice to the Trentonian

III. Roll Call for Quorum

A. Present: Deniece Johnson, Elizabeth Yull, Lavern Rice, Crystal Smith, and Rick Kavin

B. Not Present: Patricia Smith and Alfonso Llano

IV. Agenda Approval

A. Elizabeth Yull made the motion to approve the April 27, 2021 emergency meeting agenda

B. Lavern Rice seconded the approval of the emergency meeting agenda

C. **Motion passes 5-0**

V. Approval of Minutes

A. The approval of the April 2021 regular meeting minutes is tabled until the next regularly scheduled meeting of the TFPL Board of Trustees on May 13, 2021

VI. Open Public Address

A. (*no members of the public present via Zoom*)

B. (*no public comment*)

VII. Presentations

A. (*none given*)

VIII. Action Items

A. (none)

IX. Old Business

A. HVAC/Roof

1. Bid Proposals received – three submissions
2. Low bidder is EMY Solutions
 - a. This is the recommended bidder
 - b. If awarded, references will be checked
 - c. Insurance portion of the packet will also be submitted following selection
3. Architect’s recommendation is to go with “Alt. #1” category since contractors are better suited for this project
 - a. Other portions of the project can be submitted as part of the Library Construction Bond Round 2 application
4. Lavern Rice made a motion to accept the bid from EMY Solutions for the contract to address the HVAC/roof projects
 - a. Elizabeth Yull seconded the motion
 - b. **Motion passes 5-0**

B. CDBG Accessible Ramp & Doors

1. NJ SHPO project authorization application for the ramp project
2. The Board reviewed the renderings of the accessible ramp and doors that were presented during the March 2021 meeting
3. Crystal Smith made the motion to approve the selected design for the accessible ramp and front doors
 - a. Motion seconded by Elizabeth Yull
 - b. **Motions passes 4-0** (*Lavern Rice was not present due to technical issues*)

X. New Business

A. (none)

XI. Announcements

- A. The next regularly scheduled Board of Trustees meeting is Thursday, May 13, 2021, beginning at 6:00 pm

XII. Executive Session (if required)

A. (none)

XIII. Adjournment

- A. Elizabeth Yull made a motion to adjourn
- B. **There were no objections**
- C. Meeting adjourned at 6:21 pm

Respectfully submitted,

Rick Gavin
TFPL Board of Trustees Recording Secretary